



Twinrose Investments, LLC is a commercial real estate investment and management firm with a focus on acquiring properties in the Dallas/Fort Worth metro area. We look at each industrial, office, and retail property with a unique vision of what it can become and how we can bring that vision to life. We bring leasing, property management, maintenance, and construction expertise to enhance service to tenants and through this work, contribute to long-term asset preservation and growth for investors.

Benefits/Perks:

- Careers Advancement Opportunities
- Flexible Scheduling
- Competitive Compensation
- Potential to work from home on occasion

Accountant Job Description:

We are seeking a knowledgeable **Accountant** to join our real estate investment and property management team. In this role, you will document the company's financial transactions, prepare financial statements, and manage accounts receivable/payable. The ideal candidate is detail-oriented, highly organized, and has a strong understanding of best practices in accounting.

Duties include but are not limited to the following:

Responsibilities:

- Enter financial data and transactions
- Analyze budgets and other financial information
- Reconcile bank statements
- Prepare financial reports and statements
- Verify the accuracy of transactions that have been entered
- Process accounts payable and accounts receivable
- Create accounting policies to comply with all rules and regulations
- Prepare property and operating company budgets and quarterly reforecasts

Qualifications:

- Bachelor's degree in accounting or a related field
- Previous experience as an accountant, bookkeeper, or similar position
- Knowledge of generally accepted accounting principles (GAAP)
- Good with spreadsheets, experienced in Microsoft Excel, QuickBooks, and basic accounting systems - we use RealPage
- Strong mathematical and analytical skills
- Excellent attention to detail, time management, and communication skills

Education:

- Bachelor's degree in accounting or a related field

AAP/EEO STATEMENT:

At Twinrose, we offer fair job opportunities to everyone, no matter their race, color, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other protected characteristic. We also actively make sure that all applicants and employees are treated equally, without any discrimination. Discrimination at our company has a zero-tolerance policy.

Company website www.twinroseinvestments.com